



Food and Agriculture Organization of the United Nations

Terms of Reference for Consultant /PSA

Minimum number of years of relevant experience required: 1 year ; 5+ years ; 10+years

Job Title:	National Consultant on Formulation of Project Identification Form (PIF) on the Rehabilitation of Degraded Lands in Java, Indonesia		
Division/Department:	FAO Representation in Indonesia		
Number of program or project:	GF.FAINS. RAR0201000000.5551. (Budget Holders: Antonio Caravaggi)		
Location:	home city with travel as required.		
Scheduled start of the mission:	Duration:		
1 November 2014	2 months (WAE 25 days)		
Responsible to:	Antonio Caravaggi	Position:	FAO Representative a.i.
General Description of task(s) and objectives to be achieved			
<p>Under the overall and overall supervision of the FAO representative in Indonesia and direct supervision of the Assistant of FAOR – Programme, the technical supervision of the Investment Center Division (TCI) as Lead Technical Unit (LTU), in close collaboration with the Lead Technical Officer (FAORAP), the National Consultant takes an active role for the development of a project document on rehabilitation of degraded lands in Java, Indonesia, in collaboration with international consultants. The detailed tasks are as follow</p> <ol style="list-style-type: none">1. Collect relevant data and information from concerned offices in Jakarta and in the field as well as through direct visit and online resources.2. Analyze and compile such collected data and information.3. Discuss with concerned government officials at Ministry of Forestry and Ministry of Agriculture as well as provincial/district governments and compile the information obtained.4. Assist international consultants to conduct field work as well as organize meetings and workshops. This includes interpretation work and logistical arrangement.5. Prepare End of Assignment Report at the end of his/her contract.6. Perform other related duties as required.			
KEY PERFORMANCE INDICATORS			

- Necessary data and information are collected and analyzed as requested by international consultants and technical support officers.
- Information and information are collected from concerned government officials and relevant stakeholders.
- Field work on information and data collection is conducted.
- Meetings and workshops are organized.
- Quality input to the final draft of Project Identification Form (PIF) should be submitted by the mid of December 2014 at the latest.

Required Completion Date:

31 of December 2014

Qualifications

- University degree / bachelor degree from any relevant and related field, preferably with forestry background.
- Minimum five years of programme and/or project experiences on the related aspects, including analyzing, processing and editing of information and data, particularly on agriculture and forestry.
- Knowledge on land use, forestry, agriculture, value-chain and institutional analysis
- Previous employment in international organizations preferably with UN specialized agencies.
- Possess good planning, coordination, interpersonal and communication skills.
- Good knowledge of the English language, both oral and written and fluent Bahasa.
- Proficiency in MS Office, particularly Word and Excel.
- Ability to work in a multi-cultural environment with sensitivity and respect to diversity.
- Ability to work with minimum supervision

GENERAL NOTE TO ALL APPLICANTS:

Interested candidates should submit a CV and a covering letter clearly stating their relevant skills, experience, vacancy and reference code by e-mail to:

E-mail: FAO-ID@fao.org

Submission DEADLINE: 24 October 2014

FAO regrets to inform applicants that only short-listed candidates will be contacted.