COIN MODULES INTERACTION *and required information*

All FAO buildings in a country should be listed and kept updated in the Facilities Management module.
Why? B*ecause it allows the Organization to locate each office as well as its staff respectively in the Office Management and Staff Presence modules.*

FACILITIES MANAGEMENT (General Info tab)

Facilities Management | Angola - AO

Verified by BOAVENTURA FRANG (13/05/2014) - Last updated by BOAVENTURA FRANG (1

Building: LUANDA, Ministry of Agriculture Building, Rua Comandante Gika, Largo A...   Add Ne

General Info | Physical Info | Financial Info | Utilities | MOSS

Address

Address Line 1	Ministry of Agriculture Building
Address Line 2	Rua Comandante Gika, Largo Antonio Jacinto (Largo dos Ministerios), Edificio do MINADER, 5th floor
City/State	LUANDA
Postal Code	

In use by FAO

From	31/07/2006	To	
Year of construction	2006	Year of last renovation	2006
Nr. of staff	18		

Geographic coordinates

Latitude	-8.82921	Longitude	13.239341

STAFF PRESENCE (Edit - Personal Details tab)

Edit staff

ALFREDO CASSABALO, MS OTILIA (index: 0772681)

Personal details | Contract details | Private contacts | Office contacts | Picture | Personal profile

Full Name	ALFREDO CASSABALO, MS OTILIA
COIN Full Name	ALFREDO CASSABALO, MS OTILIA
Staff Title	Administrative Assistant
Index Number	0772681
Building	LUANDA, Ministry of Agriculture Building, Rua Comandante Gika, Largo A...
Out of Office	
Unknown to FAOR	HUAMBO, Edifico das Direções Provinciais, Bairro da Cidade Alta, largo... KUITO, Building, Rua Teófilo Braga, Edificio do INOTU/IGCA, 1º Andar- LUANDA, Ministry of Agriculture Building, Rua Comandante Gika, Largo A...
Birth Date	31/01/1970

STAFF PRESENCE (Edit - Office Contacts tab)

Edit staff

ALFREDO CASSABALO, MS OTILIA (index: 0772681)

Personal details | Contract details | Private contacts | Office contacts | Picture | Personal profile

Dial code	+ 244 - **City prefix** 222
	Click *Dial code* and/or *City prefix* values to change them.
Direct Line	+244 - 222 - 327108
Abbreviated	
Ext.	14
Fax	+244 - 222 -
Satellite	+
Office email	otilia.cassabalo@fao.org
Cellulars	+244 - - 923340343
	+244 - -
Skype	otiliaangola

Add to office contacts for

☑ FAO Representation in Angola

OFFICE MANAGEMENT (Edit - Addresses tab)

Office Management | Angola - AO

Office: FAO Representation in Angola - FRANG

Addresses | Contacts | Working Hours | Holidays

Office Address

Building: LUANDA, Ministry of Agriculture Building, Rua Coman
If building is not in the list it can be added using the Facilities Management module.

Mailing Address

Address *	B.P. 1335,
City *	Luanda
Country *	Angola

Web Address

URL: coin.fao.org/cms/world/angola/Accueil.html

Email Address

Email *: FAO-AO@fao.org

Active: ☑

OFFICE MANAGEMENT (Contacts tab)

Office Management | Angola - AO

Office: FAO Representation in Angola - FRANG

Addresses | Contacts | ICTO/OTC | Working Hours | Holidays

Description ▲	Number	Abbreviated number
Fax	+244 222 328710	
Switchboard	+244 222 325757	
Satellite	+8802 1651411321	

OFFICE PAGE

Office Information | FAO Representation in Angola - FRANG

Country | FRANG

Head of Office

Mr. Mamoudou DIALLO
FAO Representative

More details | Appointment announcement

Office

Type	Fully-fledged FAOR
Organization code	FRANG
Postal address	B.P. 1335, Luanda
Address	Ministry of Agriculture Building Rua Comandante Gika, Largo Antonio Jacinto (Largo dos Ministerios), Edificio do MINADER, 5th floor LUANDA
Language	French
Working hours	Monday - Thursday 08:00-13:00 14:00-17:00 UN Salary scales & hours
	Friday 08:00-13:30
	Total: 37h 30m - UN Hours: 37h 30m
E-mail	FAO-AO@fao.org
Web address	coin.fao.org/cms/world/angola/Accueil.html
FAOR Satellite Phones	+8802 1651411321

The contact details of each Staff should be always kept updated in the Staff Presence module.
Why? *Because it provides accurate Staff contact information to all colleagues in the Organization in both the Office Information & the Office Contacts pages.*

OFFICE CONTACTS PAGE

Office Contacts | FAO Representation in Angola - FRANG

International dialing code	International city code (calling from outside country)	National city code (dialing from inside country)
+244	222	222

Office contact numbers

Number	1st Network No.	2nd Network No.	Abbr. no	Type
+244 222 325757			4000	Switchboard
+244 222 328710				Fax
+8802 1651411321			4001	Satellite

Staff contact numbers

Note: to view staff contact details, please double click on the corresponding row.

Name ▲	Title	Direct Line	Abbr. no	Ext.	Cellular
ALFREDO CASSABALO, MS OTILIA	Administrative Assistant	+244 222 327108		14	+244 923340343
BOAVENTURA, MR WILSON	Information Resources Assistant	+244 327108		15	+244 923317731

The address of All FAO Offices should always be kept updated in the Office Management module.
Why? *Because it provides accurate Office contact information to colleagues in the Organization in both the Office Information & the Office Contacts pages.*