



FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
OFFICE OF FAO REPRESENTATIVE, TRINIDAD AND TOBAGO
PROJECT VACANCY ANNOUNCEMENT

Job Title	Expert, Monitoring and Evaluation of Protected Areas		
Division/Department	FAO- Country Office, Trinidad and Tobago		
Programme/Project Number	Improving Forest and Protected Area Management in Trinidad and Tobago		
Location	Port- of –Spain, Trinidad		
Expected Start Date of Assignment	01/02/2013	Duration:	3 weeks within Feb - July 2013
Reports to	FAO Country Representative, Trinidad and Tobago		

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Background:

The Global Environment Facility (GEF) approved in June 2012 the concept note of the project titled 'Improving Forest and Protected Area Management in Trinidad and Tobago'. It intends to conserve biodiversity in Trinidad and Tobago by consolidating the protected area system and enhancing capacity and finance for conservation management. Subsequently, GEF approved a project preparation grant of US\$119,000 in September 2012. The Food and Agriculture Organization (FAO) is currently developing the full project document, in collaboration with relevant departments in Trinidad and Tobago and in consultation with diverse stakeholders for submission to GEF by August 2013 for endorsement.

This consultancy's purpose is to study in detail various technical aspects of the project and provide inputs to design the project components as proposed in the Project Identification Form, and as agreed with the stakeholders at the Inception Workshop in Trinidad and Tobago during 31 October- 01 November 2012. The key results of the consultant's activities will provide the project's baseline data and constitute the foundation for developing the project document.

Tasks:

Under the general supervision of the FAO Country Representative (Trinidad and Tobago), the technical supervision of Forestry Officer (Economics), FAO (Rome), and in close collaboration with other consultants and national counterparts, the consultant will do the following tasks.

- Assess current M&E activities and propose the improvements needed in PA and biodiversity monitoring and assessment.
- In consultation with key stakeholders, prepare an action plan for ecological research and biodiversity monitoring.
- Prioritise information needs and cost-effective mechanisms to collect, analyse and disseminate the information required.
- Identify capacity gaps in PA and Biodiversity monitoring and assessment, information dissemination, participatory processes and effective communication and propose a plan for capacity building in these areas.
- Prepare thematic reports.
- Provide necessary inputs to other consultants for incorporating in the project document and help them in filling out the GEF tracking tool.
- Provide the baseline information concerning PA and biodiversity monitoring and assessment.
- Provide inputs to design the project components and perform all other related tasks essential for preparing the project document.

KEY PERFORMANCE INDICATORS

Expected Outputs: Technical reports, workshop presentations, team and workshop reports and contributions to different sections of three main documents (GEF endorsement template, FAO project document and GEF tracking tool).

Required Completion Date: To be agreed

REQUIRED COMPETENCIES

Academic Qualifications: Advanced University Degree in Social or Biological Sciences

Experience Requirements: Five years of experience in M&E, preferably related to PA management and biodiversity conservation in Trinidad and Tobago.

Other competencies/skills/abilities

a. Essential

- Demonstrated analytical, coordination and advisory skills
- Quality of both oral and written communication skills in English
- Ability to work in a team and interpersonal skills
- Familiarity with the geographical region and the forests and PAs therein

b. Preferred

- Experience with GEF projects
- Experience with UN organizations

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

HOW TO APPLY

Please send your application to FAO-TT@fao.org by 24 January 2013 , including the following documents: 1) Completed FAO Personal History Form (available at <http://www.fao.org/employment/current-vacancies/project/en/>; 2) Brief cover letter indicating your suitability, motivation and availability.