



**FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS**  
**VACANCY ANNOUNCEMENT N°: VA-014/007-FNSDN**

**Issued on : 15/05/2014**  
**Deadline for Application : 29/05/2014**

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<b>TITLE:</b>	<b>Field Technical Officer</b>
<b>DIVISION/DEPARTMENT</b>	<b>FAO SUDAN</b>
<b>DURATION:</b>	<b>3 Months probationary with possibility of extension</b>
<b>CONTRACT TYPE/ LEVEL:</b>	<b>National Project Personnel Service Contract - SB4/3</b>
<b>NO. OF POST:</b>	<b>1</b>
<b>DUTY STATION:</b>	<b>Zalinge with frequent visits to various project sites and communities</b>

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### **DUTIES AND RESPONSIBILITIES**

Under the overall supervision of the FAO Representative (FAOR) in Sudan and Deputy FAOR, the direct supervision of Senior Management, and the technical guidance of the concerned Technical Units at FAO headquarters and FAO Regional Office for the Near East, as well as in full consultation with the FAO field offices and under direct supervision of the field team leader, the incumbent will perform the following tasks:

- Ensure proper coordination of the Food Security and Livelihoods (FSL) sector at state level; regularly update the FSL sector coordination at Khartoum; contribute to the reporting about the FSL sector contribution to the UN Humanitarian Work Plan;
- Liaise with implementing partners and FSL stakeholders to ensure exchange of relevant information and smooth implementation of FAO and FSL sector activities at the state level;
- Ensure appropriate storage of inputs and supplies including seeds, tools, vaccines, drugs, animal feed and all other goods under the responsibility of the FAO state office and ensure that they meet technical specifications;
- Select implementing partners (IPs) and establish Letters of Agreement (LoAs), for implementation of livestock and agricultural activities in consultation with the FAO Khartoum office;
- Ensure timely delivery of different inputs to IPs as per LoAs;
- Prepare and implement monitoring plans for the respective Letters of Agreement (LoAs) in consultation with the respective IPs;
- Supervise the implementation of LoA activities by the IPs and collect information about the monitoring and evaluation tools and methodologies used by the IPs;
- Elaborate appropriate tools for monitoring the IPs' field work and the achieved results, in consultation with the other members of the team and the technical officers at FAO Khartoum office;
- Monitor the results achieved as per each signed LoA, at both output and outcome levels;
- Elaborate a brief monitoring report/sheet with the findings of each significant phase of implementation (selection of communities and households; distribution of inputs/vaccination; etc., etc.) for each LoA and send a progress report to FAO Khartoum office, equivalent to the IP's progress report;
- Write a comprehensive evidence-based monitoring report for each completed LoA, and indicate how the supported activity may develop further after the completion of the LoA and what kind of effects it may have on households, children, women and men, the community, and possibly a wider area (outcome level);
- Participate in food security and livelihoods assessments conducted by the line ministries and FAO or as part of inter-agency needs assessments;

- Contribute to strengthening the capacities of the IPs by ensuring effective and appropriate backstopping and technical advice;
- Regularly collect, analyze and update relevant information about all the key issues related to agriculture, horticulture and livestock, environment and NRM, land and water, markets and food security, etc., in the respective localities, administrative units and communities within the state;
- Ensure accurate and timely reporting: provide FAO Khartoum office with regular, substantial information and analysis about the effects (outcome level) of the FAO state office's activities, projects and programmes, as well as about the important contextual developments;
- Contribute to developing perspectives and identifying potentials and opportunities in the state for new relevant programmes in sustainable agriculture and livestock rearing, as well as in related fields of activity, and elaborate project concept notes to be submitted to FAO Khartoum office;
- Ensure together with the team leader, the proper management of the programme and the FAO state office according to FAO's rules and regulations;
- Perform other relate duties as required.

## MINIMUM REQUIREMENTS

<b>Education:</b>	Advanced University degree (M.Sc) in agronomy or agricultural economics.
<b>Experience:</b>	At least five years of professional experience in agriculture and food security related emergency and development activities in both rural areas and at state or national level. Professional experience with NGOs, as well as demonstrated knowledge of gender and environment mainstreaming in program development.
<b>Other:</b>	Proficiency in written and spoken English, computer literate with skills in Windows and MS Word, Excel and Outlook.

## SELECTION CRITERIA

### Candidates will be assessed against the following:

- Depth and extent of technical and development related knowledge and capacity in analysis, planning, coordination and monitoring of interventions within the agricultural sector;
- Extent of relevant field experience in different aspects of food security and livelihoods interventions;
- Capacity to produce good quality documents within tight deadlines.

**To apply: DOWNLOAD FAO PERSONAL HISTORY FORM FROM:**

[http://www.fao.org/fileadmin/user\\_upload/Employment/docs/Personal\\_History\\_Form.doc](http://www.fao.org/fileadmin/user_upload/Employment/docs/Personal_History_Form.doc)

**Submit the completed FAO Personal History Form, updated CV and copies of supporting documents in a sealed envelope clearly indicating the vacancy number and the duty station to:**

**FAO Representation Office  
Attention Human Resources Unit  
Osman Digna Street (near Central Bank of Sudan, Khartoum Branch)  
Khartoum, Sudan**

**Or send your application by email to: [SD-Recruitment@fao.org](mailto:SD-Recruitment@fao.org) (Attachments are not to exceed 4 MB)  
Applicant should clearly quote the vacancy number and the duty station in the subject title**

**This vacancy is open to Sudanese national male and female candidates. Applications from qualified women candidates are encouraged.**

**FAO IS A NON-SMOKING ENVIRONMENT**