



FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
Terms of Reference for Consultant /PSA

Minimum number of years of relevant experience required: 1 year ; 5 years ; 12+years

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| Job Title | Specialist – Forest Governance Index Database Development | | |
| Division/Department | FAO Representation in Indonesia | | |
| Programme/Project Number | UNJP/GLO/386/UNJ | | |
| Location | Jakarta, Indonesia | | |
| Expected Start Date of Assignment | 27 July 2015 | Duration: | 50 working days between 27 Jul – 15 Nov 2015 |
| Reports to name | <ol style="list-style-type: none"> Abdul Situmorang Mark Smulders | Title: | <ol style="list-style-type: none"> Indonesia Participatory Forest Governance Assessment Initiative (PGA) Coordinator FAO Representative in Indonesia |

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Background

As stated by the Minister of Environment and Forestry in the launch of the 2014 Forest Governance Index (FGI) report on May 20, 2015 and on June 5, 2015 as part of the World Environment Day event with the Indonesian President, the Forest Governance Index is perceived as one of the Ministry's performance monitoring tools. Therefore, it has been requested that the FGI be produced annually to steer Ministry programmes and policies. The FGI may serve to assess which programmes or policies should remain in place as effective instruments for improving forest governance, and which may require revision, or what new programmes or policies should be put in place to address challenges identified by the FGI report.

Regular FGI data will also feed into the REDD+ safeguard information system (SIS), particularly for those safeguards related to effective forest governance. As agreed by the Ministry of Environment and Forestry, the FGI will inform the established REDD+ SIS and can contribute to the development of a REDD+ summary of safeguards information, for submission to the UNFCCC. FGI data may also be used as strategic inputs to the meaningful coordination among line ministries and agencies as well as at sub national government level needed to curb deforestation and forest degradation.

The scope of data needed to assess forest governance in Indonesia means that relevant information is located in a multitude of sources, not only within the Ministry of Environment and Forestry but also in law enforcement institutions, sub-national government, civil society organizations like WALHI and customary community organizations like AMAN, Dayak Organization and Papua People Organizations. There are a few agencies that also collect regular data i.e. on collective protests on forest related issues, and some existing data produced by the Ministry of Environment and Forestry that need further analysis, as well as the existing FGI data collected in 2012 and in 2014. Hence, there is an identified need for targeted, improved management and analysis of forest governance data, well connected and coordinated with the Ministry of Environment and Forestry's data center and the REDD+ SIS.

Scope of Work

With the objective of designing and developing a robust, functional and comprehensive FGI data system embedded in the Ministry of Environment and Forestry, feeding into a regularly produced FGI report as requested by the Minister of Environment and Forestry and the REDD+ SIS, the consultant will undertake the following tasks:

- Identify/'map' the data sources needed to assess FGI indicators based on the FGI methodology, and develop a methodology/system for gathering the data from relevant units in the Ministry of Environment and Forestry and other sources.
- Develop the FGI web-based data platform and enter the existing FGI data, collected in 2012 and 2014.
- In close coordination with the Indonesia PGA Coordinator, revise the FGI data collection manual

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| KEY PERFORMANCE INDICATORS | | | |
| Deliverables: Result based In Bahasa Indonesia unless indicated otherwise <ul style="list-style-type: none"> • The relevant data sources for assessing FGI indicators within MOEF/the MOEF data center and other sources are identified, and initial progress is made toward developing a data gathering methodology/system. • The FGI web-based data platform is developed and the existing FGI data is entered into and accessible from the platform. The collected data covers central level, 12 provinces (10 in 2012) and 24 districts (20 in 2012) for 2012 and 2014. • The revised FGI data collection manual is in place, based on FGI lessons learned and the FGI data mapping exercise | | Tentative timelines and milestones <ul style="list-style-type: none"> • The FGI data web based platform is developed and the FGI collected data is placed into the established web based by 23 August 2015 (20 working days) • The relevant data sources for measuring FGI indicators which exists in MOEF data center are identified and initial cooperation to develop data gathering system is made by 15 September 2015 (12 working days) • The consultant will revise the FGI data collection manual book by 20 October 2015 (8 working days) * The executive summary of the manual will be in English • A final report on the consultant's deliverables in English by 15 November 2015. | |
| REQUIRED COMPETENCIES | | | |
| Academic Qualifications: | | | |
| <ul style="list-style-type: none"> • Masters degree in forestry, communication, social science or other relevant disciplines | | | |
| Technical Competencies and Experience Requirements: | | | |
| <ul style="list-style-type: none"> • 5 years relevant work experiences in forestry, computer science or related topics to natural resource sector • Proven ability to develop web based data platform • Excellent interpersonal and communication skills, particularly with governments, donor agencies and civil society organizations • Strong cultural sensitivity to work in multicultural, multiethnic environment • Able to work independently as well as in a team • Able to produce quality outputs under time pressure • Sound judgment as well as professionalism and maturity • Ability to organize work efficiently and deal with a heavy workload • Ability to draft reports, make presentations, etc. • Fluent Bahasa Indonesia and excellent English abilities (particularly written) | | | |